



# Village Park Community Association

## APPLICATION FOR DESIGN COMMITTEE APPROVAL FOR MODIFICATIONS, ADDITIONS, OR IMPROVEMENTS

LEGAL OWNER (S): \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_ LOT# \_\_\_\_\_

MAILING ADDRESS (if different from above): \_\_\_\_\_

TELEPHONE # (RES) \_\_\_\_\_ BUSSINESS \_\_\_\_\_ CELL \_\_\_\_\_

### DESCRIPTION OF MODIFICATIONS, ADDITIONS, OR IMPROVEMENTS:

WALKWAYS       WALLS / FENCES       EXTENSION / ENCLOSURE  
 PAINTING       ROOFING       OTHER (DESCRIBE \_\_\_\_\_)

### MODIFICATIONS / ADDITIONS / IMPROVEMENTS:

Please attach **two (2) drawings, blueprints, or sketches** which will show an exterior elevation drawing with measurements, such as height, width, length, materials to be used, and color scheme. Also include a plot plan showing the location of the existing structures, the new improvement, distances from property lines; setbacks or easements must be included. *A before and after* photograph is required.

**Failure to provide above will result in your application being rejected and you will need to re-submit a new application.**

### PAINTING / RE-ROOFING:

If you are repainting the exterior of your home, you must provide color samples, and label **BODY** and **TRIM** on samples. Please provide **two (2)** choices of each, indicating **1<sup>st</sup>** choice, and **2<sup>nd</sup>** choice. Remember all exterior paint must be of **EARTHTONE, and flat or semi-gloss paint**. If you are re-roofing or extending the roof, you must provide a color sample and the make and / or brand of roofing material. **Failure to provide two (2) paint samples and or roofing sample will result in your application being rejected and you will need to re-submit a new application.**

Approval of this application by the Design Committee is required before any construction / improvements are permitted under the Village Park Declaration of Protective Covenants. Failure to obtain approval violates the Protective Covenants and can result in the removal of the non-conforming structures or improvements at the homeowner's expense. The homeowner is responsible for obtaining and posting the required City & County building permit(s). Approval of this application is for design purpose only; it does not, in any way indicate any opinion of structural quality or soundness of the plan by the Village Park Community Association Design Committee. Construction must begin within one hundred twenty (120) days of approval and be completed within a reasonable time period. If construction is delayed for any reason, please notify the Design Committee or resubmit your application.

Any modifications to the approved plan by the City & County Building Department will require a copy of the modified plan being submitted to the Design Committee.

**Effective January 1, 2015, there will be a \$25.00 processing and review fee for all applications that are submitted. Please make check payable to Village Park Community Association. All applications that are not accompanied with the processing fee will be returned.**

OWNER (S) SIGNATURE (S): \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_ DATE: \_\_\_\_\_

### FOR DESIGN COMMITTEE USE ONLY

DATE RECEIVED: \_\_\_\_\_ DATE REVIEWED: \_\_\_\_\_

PROCESSING FEE RECEIVED  Y  N CHECK# \_\_\_\_\_ DATE: \_\_\_\_\_

OUTSTANDING DUES:  Y  N OUTSTANDING VIOLATIONS  Y  N

TABLED  MODIFIED  EXPLANATION  APPROVED  DISAPPROVED

DISAPPROVED – COMMENTS: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

MAIL OR DELIVER TO: CADMUS PROPERTIES CORPORATION

332 N. School Street \* Honolulu, Hawaii 96817 \* Phone: 808-531-6847 \* Fax: 808-528-2804 \* EMAIL: laurie@cadmusproperties.com